

UNITED STATES DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT
NATIONAL BUSINESS CENTER
DENVER FEDERAL CENTER, BUILDING 50
P.O. BOX 25047
DENVER, COLORADO 80225-0047

In Reply Refer To:
1524 (BC-650B)P

June 18, 1998

ELECTRONIC TRANSMISSION
Instruction Memorandum No. BC-98-039
Expires: 9/30/2000

To: Directors, National Applied Resource Sciences Center, National Human Resources Management Center, National Information Resource Management Center, and Special National Projects & Initiatives

From: Director, National Business Center

Subject: National Denver Centers Board of Survey Appointees

The individuals listed below will serve as representatives on the National Denver Centers Board of Survey for the terms shown:

<u>ORG</u>	<u>NAME</u>	<u>TERM</u>	<u>END DATE</u>	<u>TYPE</u>
BC-610	Michael Kluherz*	2 years	9 / 30 / 2000	Principal
BC-650B	Richard Banks	1 year	9 / 30 / 1999	Principal
BC-680A	Frank Andrews	2 years	9 / 30 / 2000	Alternate
HR-230	Sandra Romero	2 years	9 / 30 / 2000	Principal
HR-250	Donna Zinn	1 year	9 / 30 / 1999	Alternate
NI-101	Trey Moody	2 years	9 / 30 / 2000	Principal
NI-130	Kim Greer	1 year	9 / 30 / 1999	Principal
NI-120	Nancy Jones	2 years	9 / 30 / 1999	Alternate
RS-140	John Evans	2 years	9 / 30 / 2000	Principal
RS-150A	Joan Penzien	1 year	9 / 30 / 1999	Principal
RS-130	Steve Barrell	2 years	9 / 30 / 2000	Alternate

* Chair

If the principal representative is unable to attend a Survey Board meeting, arrangements need to be made for the alternate to attend. Survey Board meetings are held the first Wednesday of every month unless otherwise notified.

A copy of Departmental Manual 410 DM, Property Management Survey Procedures and Bureau of Land Management Manual 1144 (MR 1-1230) , Reporting Non-security Irregularities and Employee Misconduct, is being provided to each individual.

As a board member, you may not serve in connection with Reports of Survey involving personnel or property within your Center.

Signed by:
Robert Palmer
Acting Director
National Business Center

Authenticated by:
Lynne J. Lotvedt
Staff Assistant

Distribution:

WO-850, L.S.-1075
BC-610, Michael Kluherz
BC-650
BC-650B, Richard Banks
BC-650B, Frank Tisby
BC-680
BC-680A, Frank Andrews
HR-200
HR-230, Sandra Romero
HR-250, Donna Zinn
NI-100
NI-101, Trey Moody
NI-120, Nancy Jones
NI-130, Kim Greer
RS-100
RS-130, Steve Barrell
RS-140, John Evans
RS-150A, Joan Penzien

